



SUPREME COURT OF THE PHILIPPINES
MANDATORY CONTINUING LEGAL EDUCATION OFFICE

4th Floor, IBP Building
15 Doña Julia Vargas Avenue
Ortigas Center, Pasig City

APPLICATION FOR ACCREDITATION
AS MCLE ONLINE PROVIDER

Application is hereby made for accreditation as an Online and On Demand Provider of continuing legal education activities/programs under A.M. No. 19-10-16-SC⁷ issued by the Supreme Court of the Philippines on 26 November 2019.

- I. Name of Applicant: _____
Address of Applicant: _____
e-mail address: _____
Telephone: _____ Telefax: _____
Name of Representative: _____
Position: _____
No. of Years as MCLE Accredited Provider: _____
Period/s Covered (mo./year): _____
No. of MCLE Activities/Programs Completed: _____
Classification:
_____ a) Private Provider
_____ b) Law School
_____ c) Government Office/Agency
_____ d) IBP (Chapter)
_____ e) Others, please specify: _____

II. Name of Head Legal Officer: _____

III. Name of Affiliate Law School (*For Private Provider only*): _____

IV. Required attachments to this Application pursuant to Rule 2⁷ of the Implementing Guidelines of the Rules and Regulations in the Conduct of MCLE Online:

- a) Letter of Intent to provide MCLE Online and On Demand;
- b) Latest Certificate of Accreditation as MCLE Provider;
- c) *For Private Provider*: detailed description of participation of Affiliate Law School in the conduct of MCLE Online and On Demand;
- d) *For Government Office/Agency/Institution*: Endorsement of the application by the Head of Office/Agency/Institution;
- e) *For IBP Chapter*: Endorsement of the application by the IBP National President or his/her authorized representatives;
- f) Resume of Head Legal Officer;
- g) Statement on Compliance with the Data Privacy Act (Republic Act No. 10173).

V. An accredited provider acknowledges that its accreditation may be suspended/cancelled for violation/s of the MCLE Rules and Regulations, or failure to comply with the agreements and representations contained in this Application.

Printed Name and Signature of Applicant/Representative

Date

MCLE Office Data Privacy Policy Pursuant to the Data Privacy Act (RA 10173):

By signing this form, you agree that the MCLE Office may collect, record, organize, update, use, consolidate, disclose or otherwise process personal data, as provided herein, for the following purposes:

1. Recording, processing, maintenance and updating of your MCLE record of attendance / compliance / exemption;
2. Other lawful, legitimate and authorized purposes of the MCLE Office upon compliance with reasonable guidelines set by the MCLE Governing Board.

Sufficient security controls are implemented to protect your data, and any data herein collected, recorded, organized, updated, used, consolidated or provided shall be protected and accessed only by authorized MCLE personnel.

(Three (3) copies of this application and attachments thereto should be submitted to the MCLE Governing Board)

* Rules and Regulations in the Conduct of MCLE Online.

** Accreditation Requirements for Providers.