



Supreme Court of the Philippines
MANDATORY CONTINUING LEGAL EDUCATION OFFICE
4th Floor, IBP Building
15 Doña Julia Vargas Avenue
Ortigas Center, Pasig City

MCLE Governing Board Resolution No. 09-2022

Resolution Granting Authority to the MCLE Office to Pay for the Actual Accommodation Expenses of MCLE Monitors

WHEREAS, the monitoring of MCLE activities by the MCLE Office personnel is a key function and an integral part of the mandate of the MCLE office to carry out the objectives of mandatory continuing legal education as stated in Rule 1 of Bar Matter No. 850;

WHEREAS, the MCLE Office usually sends at least one or two MCLE personnel to monitor approved MCLE activities, depending on the number of participants;

WHEREAS, pursuant to SC Administrative Circular No. 143-2019 (Further Amending the Guidelines on Official Local Travel of Officials and Employees of the Judiciary), the daily travel allowance (DTA) of officials and employees, regardless of rank and destination, shall be at the following rates:

	Destination	Maximum DTA
Cluster I	Region I Region II Region III Region V Region VIII Region IX Region XII Region XIII ARMM	P1,500.00
Cluster II	Cordillera Administrative Region Region VI Region VII Region X Region XI	P1,800.00

WHEREAS, fifty percent (50%) of the aforesaid DTA equivalent to P750.00 or P900.00, depending on the region where the MCLE activity is to be conducted, goes to Hotel/Lodging;

WHEREAS, the location and venue of MCLE activities are solely determined by the accredited MCLE providers subject only to basic physical requirements like convenient sitting capacity, conducive to learning atmosphere and the like;

WHEREAS, considering the present high cost of accommodation, it is extremely difficult for the MCLE monitors to look for and book their accommodation in the amount of P750.00 or P900.00 per night;

WHEREAS, the peculiar circumstances of MCLE Monitors which require them to stay at or near the venue of the seminar and to be there at least an hour before the start of the activity and to stay after the last lecture to check and gather the attendance forms of the participants, had made it more difficult for them to find a suitable accommodation within the allotted budget;

WHEREAS, the MCLE monitors are exposed to security risk, physical and other inconveniences attendant to travel in unfamiliar places, especially if the lodging would require long travel to and from the venue of the seminar;

WHEREAS, the Implementing Guidelines for the Collection of MCLE Fees and the Utilization and Disbursement of the MCLE Fund issued by the Court on 07 June 2016 provide, among others, that the MCLE Fund shall be used for expenses for transportation and per diem of MCLE monitor/s in the conduct of monitoring MCLE activities, as well as for other continuing operating and maintenance expenses of the MCLE Office;

WHEREAS, to address the pressing concern on the cost of accommodation of MCLE monitors in the course of monitoring MCLE activities, it is in the best interest of the service that the same be paid for by the MCLE Office from the MCLE Fund, subject to strict compliance with disbursement and liquidation requirements as provided by applicable laws, rules, regulations and other issuances;

WHEREFORE, in view of the foregoing, the MCLE Governing Board resolves to **AUTHORIZE** the MCLE Office to **PAY** for the actual expenses of accommodation of MCLE personnel in the course of monitoring approved MCLE activities, subject to existing availment procedures and regulations.

Further, the amount of accommodation shall not exceed P4,000.00 per day and in all cases shall abide with the general principle that the kind and class of the hotel, lodging, or pension house to be utilized as temporary residence shall in all cases be the most advantageous to the government from the standpoint of economy and efficiency.¹

The expenses for the aforesaid purpose shall be disbursed from the MLCE Fund pursuant to the Implementing Guidelines for the Collection of MCLE Fees and the Utilization and Disbursement of MCLE Fund² and subject to strict compliance with the appropriate accounting and auditing procedures provided by existing laws, rules, regulations and other issuances related thereto.

¹ AC No. 15-2005, March 22, 2005, V.B

² Court Resolution dated June 07, 2016

This Resolution shall take effect immediately.

October 06, 2022

APPROVED BY:

MCLE GOVERNING BOARD

SEDFREY M. CANDELARIA

Officer-in-Charge

EDGARDO CARLO L. VISTAN II

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