



Supreme Court of the Philippines  
**MANDATORY CONTINUING LEGAL EDUCATION OFFICE**  
 4th Floor, IBP Building  
 15 Doña Julia Vargas Avenue  
 Ortigas Center, Pasig City

**APPLICATION FOR CREDIT UNIT/S FOR TEACHING  
 AT AN ACCREDITED LAW SCHOOL**

1. Name: \_\_\_\_\_ Roll No. \_\_\_\_\_ IBP No. \_\_\_\_\_
2. Mailing Address: \_\_\_\_\_
3. Telephone: \_\_\_\_\_ Telefax: \_\_\_\_\_ E-mail Address: \_\_\_\_\_
4. Full-time Faculty: \_\_\_\_\_; Part-time Faculty: \_\_\_\_\_
5. Name of the Law School: \_\_\_\_\_
6. Address: \_\_\_\_\_ Tel. No. \_\_\_\_\_
7. How many semester have you been teaching in the law school? \_\_\_\_\_
8. SUMMARY OF CURRENT TEACHING ASSIGNMENTS:

COURSE TITLE	UNIT	SEMESTER	MCLE CREDIT
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(Use separate sheet if necessary)

9. SUMMARY OF PREVIOUS TEACHING ASSIGNMENTS

COURSE TITLE	UNIT	SEMESTER	MCLE CREDIT
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(Use separate sheet if necessary)

10. Required attachments of this application:

- a. Certification from the Dean of the Law School; and
- b. Authenticated list of the law subjects being taught per semesters.

11. I hereby certify that the above information is/are true and complete to the best of my knowledge.

\_\_\_\_\_  
 Printed Name and Signature of Applicant \_\_\_\_\_  
 Date

For MCLE Committee only:

Action taken Approved Disapproved

Credit Unit/s awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(To be filed in six (6) copies)