



Supreme Court of the Philippines
MANDATORY CONTINUING LEGAL EDUCATION OFFICE
 4th Floor, IBP Building
 15 Doña Julia Vargas Avenue
 Ortigas Center, Pasig City

APPLICATION FOR EXEMPTION

1. Name: _____ Roll No. _____ IBP No. _____
2. Mailing Address: _____
3. Telephone _____; Telefax _____; Email Address: _____
4. Ground for Exemption:
 Sec. 1, Rule 7: _____; Sec. 3 Rule 7: _____; Others: _____
5. State specific ground and/or justification:

(Use separate sheet if necessary)

6. Required attachments of this application
 - a. Authenticated Certification from Office concerned (for Section 1 only)
 - b. Notarized Medical Certificate/Certification (for illness and physical disability under Section 3), and undertaking that he/she will no longer engage in the practice of law other than notarial work (MCLE Board Resolution No. 01 – 2007).
 - c. Certificate of Admission and graduation (for post graduate studies **abroad** under Section 3).
 - d. Notarized explanation/justification (for proven expertise in laws and other similar grounds)
 - e. Payment of P 1,000.00 as exemption fee
7. I hereby certify that the above information are true and complete of my own personal knowledge.

_____ Date

Printed Name and Signature of Applicant

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 20____, affiant exhibiting to me his/her Government Issued ID _____ issued on _____, at the _____.

Person Authorized to Administer Oath

Note:

1. **This application must be executed under oath and verified.**
2. **If the applicant is applying as a professor of law for ten years or more, he must submit a detailed official service record indicating the subject/s taught per semester since the start of his law teaching.**

For the MCLE Governing Board only:

Action taken Approved Disapproved

Credit Unit/s awarded: _____
 Comments: _____

(To be filed in three (3) copies)