



Supreme Court of the Philippines
MANDATORY CONTINUING LEGAL EDUCATION OFFICE
4th Floor, IBP Building
15 Doña Julia Vargas Avenue
Ortigas Center, Pasig City

**Guidelines on Affiliation with a Recognized Law School pursuant to MCLE
Governing Board Resolution No. 005-2014**

- 1.) All MCLE accredited private providers shall affiliate with a law school recognized by the MCLE Governing Board;
- 2.) The private provider and the affiliate law school shall enter into a Memorandum of Agreement (MOA) defining the terms and conditions of the agreement, such as the contents of the MCLE Program, the lecturers, venue arrangement, financial consideration, supplies and logistics, etc.;
- 3.) The MCLE accredited private provider shall affiliate with only one law school;
- 4.) The law school shall likewise affiliate with only one MCLE accredited private provider;
- 5.) The affiliate law school must apply as an accredited MCLE law school provider;
- 6.) The affiliation between the private provider and the affiliate law school shall be for a duration of two (2) years from the approval of the accreditation of both parties;
- 7.) The affiliate law school shall take primary responsibility for the academic content of the MCLE activity and shall, as much as possible, hold the same in a classroom setting with maximum of sixty (60) participants per class, to foster a conducive learning environment;
- 8.) The lecturers for a complete 36 credit units MCLE activity shall comprise at least 30% of the faculty members of the law school, to enhance the capacity of law schools and its faculty as partners in conducting mandatory continuing legal education;
- 9.) In case the private provider and its affiliate law school should decide to terminate their partnership prior to the expiration of the period of partnership, the parties shall inform the MCLE Governing Board of such fact, in which case, the private provider may affiliate with another law school subject to the requirements herein provided for, and the approval of the MCLE Governing Board;



- 10.) The private provider shall be responsible for the activity fees and other fees that may be assessed, due and payable to the MCLE Office;

Definition of terms

"Affiliate" is defined/refers to associate or tie-up with, through a Memorandum of Agreement, such that the private Provider and the law school shall jointly be responsible in conducting mandatory continuing legal education activity.

"Private Provider" refers to a Provider, which is not a government agency or institution or IBP National or Chapter or recognized learning centers or educational institutions such as PHILJA and U.P. Law Center and the like, duly recognized and issued a valid certificate of accreditation by the MCLE Governing Board to conduct MCLE activities as provided in Bar Matter No. 850.

"Affiliate Law School" refers to a law school duly recognized by the Legal Education Board, the Philippine Association of Law Schools (PALS) and recognized by the MCLE Governing Board.

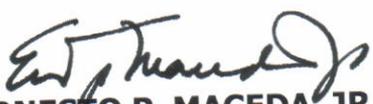
Pasig City, 29 April 2015

MCLE Governing Board



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